

Human Resources ●

The software for efficient personnel management



Abacus Human Resources offers you comprehensive solutions for advanced and efficient HR management.

The flexible and versatile software enables a complete digitalisation of all HR processes, unburdens your HR department and serves as a central management tool for supervisors. Increase the HR competence of your company by providing HR, your managers and employees with a modern working environment with intuitive tools and customisable processes.

Integration of multiple stakeholder groups

The central focus of the HR solution is the efficient cooperation of the multiple stakeholder groups. In applicant management, for example, applications can be exchanged directly with key decision-makers, and communication between the people involved is fast and confidential.

Performance reviews are conducted completely digitally. Supervisors evaluate their employees using assessment criteria that have been defined based on the requirements and competences of their function. Employees can also be directly involved in the evaluation and objective-setting process.

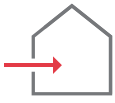
Job references are requested electronically by supervisors or employees and automatically and professionally formulated in multiple languages, considering the individual performance and skills evaluation and using predefined text modules.

The employee portal

The employee portal offers all employees location-independent access to the personnel data and documents in their digital files, such as payroll settlements. Supervisors can access information about their employees at any time and are supported by customisable reports and interactive BI dash-boards.

HR processes can be conducted electronically and data can be modified via customisable request and authorization procedures. Working hours, expenses and absences can also be entered, approved and booked via personalised authorization procedures.

Human Resources at a glance



Recruiting

- Job posting
- Jobportal
- Applicant management
- Onboarding



Personnel administration

- Payroll
- Time Recording
- Personnel resource planning
- Digital personal dossier
- Employee portal
- ESS/MSS services
- Organigram



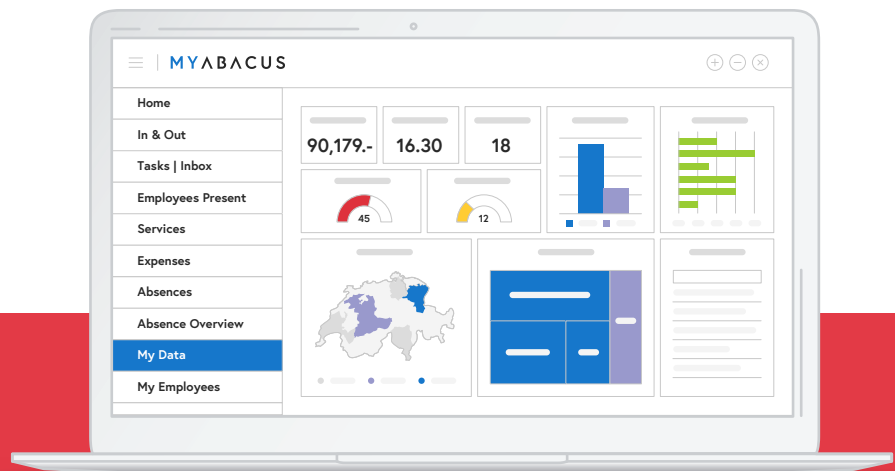
Personnel development

- Performance review
- Objective agreements
- Personnel evaluation
- Knowledge management



Offboarding

- Exit process
- Letter of Reference
- Check list
- Analysis / Fluctuation



Your benefits

- HR directly integrated into Abacus Payroll software
- Save time with the employee portal MyAbacus (ESS / MSS)
- Efficiency thanks to continuous and automated HR processes
- Clear structure with the digitalised personnel dossier
- Professional application process leaves a positive impression of the company

For more information visit: abacus.ch/en/human-resources

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